



## Understood

# Checklist: What to Bring to the IEP Meeting

By Kristin Stanberry

Use this handy checklist to get organized for your next [IEP](#) meeting. Here are some things you may want to prepare and take to the meeting.

# Notes, Lists and Suggestions

- How your child seems to be doing in school and how he feels about classes
- Your child's strengths and weaknesses—academically, socially and physically
- Your child's activities and notes on how he interacts with others outside of school
- Strategies that do or don't seem to be working at home
- Accommodations you propose
- New or updated annual goals you propose for the IEP
- What you want to learn at the IEP meeting, including questions about special education services your child may be receiving

# Documents and Reports About Your Child

- The current IEP
  - Reports of progress toward annual goals in the current IEP
  - Recent class papers, tests and report cards
  - Results of your child's most recent evaluation(s), including those conducted by professionals not employed by the school (such as a pediatric neurologist or other doctors)
  - A recent photo of your child (if your child is not attending)
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## Other Items to Consider

- Tape recorder if you'll be recording the meeting
  - A notebook and pen to take notes
  - Assistive technology tools or apps you plan to demo
  - A short bio for any guests you'll introduce at the meeting
  - A folder to keep important documents received during the meeting—be sure to request a copy of any documents you sign during the meeting
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[Save My Answers](#)

[Download PDF](#)

It's not always easy to keep records associated with your child's IEP in order. Check out our record-keeping tips for suggestions.

## About the Author



### **Kristin Stanberry**

Kristin Stanberry is a writer and editor specializing in parenting, education and consumer health/wellness.

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